

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
DECEMBER 30, 2019 – JANUARY 3, 2020**

MONDAY, DECEMBER 30, 2019

***8:30 AM**

Supervised Release Committee

**Room 650, Northern Building
305 E. Walnut Street**

TUESDAY, DECEMBER 31, 2019

(No Meetings)

WEDNESDAY, JANUARY 1, 2020

***6:30 pm**

~~Planning Commission Board of Directors — MEETING CANCELLED~~

**~~GB Metro Transportation Ctr.
901 University Avenue~~**



THURSDAY, JANUARY 2, 2020

***5:30 pm**

Administration Committee

**Room 200, Northern Building
305 E. Walnut Street**

FRIDAY, JANUARY 3, 2020

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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SUPERVISED RELEASE COMMITTEE

SUPERVISED RELEASE COMMITTEE
Formed Pursuant to Wis. Stats. Sec. 980.08
Monday, December 30, 2019
8:30 AM
ROOM 650, NORTHERN BUILDING
305 EAST WALNUT STREET, GREEN BAY, WI 54301

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
 - II. Roll Call and Establishment of Quorum
 - III. Approve/Modify Agenda.
 - IV. Approve/Modify Minutes of Last Meeting.
-
1. Closed Session – Discussion of Specific Supervised Release Cases, as follows:
 - a. **OPEN SESSION:** Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to: 1. Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and 2. Wis. Stats. Sec. 19.85(1)(f), i.e. considering financial, medical, social or personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, in particular, to discuss and apply confidential information and statutory factors to specific offender cases to develop potential placements for supervised release per Wis. Stat. Sec. 980.08(4)(dm).
 - b. **CONVENE INTO CLOSED SESSION:** Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Supervised Release Committee shall convene into closed session to discuss Specific Supervised Release Cases, including discussing and applying confidential information and statutory factors to Specific Supervised Release cases to develop potential placements for supervised release per Wis. Stat. Sec. 980.08(4)(dm).
 - c. **RECONVENE INTO OPEN SESSION:** The Supervised Release Committee shall reconvene into open session for possible voting and/or other action resulting from discussing and applying confidential information and statutory factors to Specific Supervised Release cases to develop potential placements for supervised release per Wis. Stat. Sec. 980.08(4)(dm).
 2. Vote to Approve Property Selected During Closed Session
 3. Discussion of Items for Next Agenda.
 4. Adjourn.

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PLANNING COMMISSION

Brown County

305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
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CHUCK LAMINE, AICP

PLANNING DIRECTOR

MEETING CANCELLATION

**BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, January 1, 2020
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, Wisconsin
6:30 p.m.**

The January 1, 2020, meeting of the Brown County Planning Commission Board of Directors has been cancelled.

The next meeting is scheduled for Wednesday, February 5, 2020.



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GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

ADMINISTRATION COMMITTEE

Tom Sieber, Chair; James Kneiszel, Vice Chair
Richard Schadebald, John Vander Leest, Keith Deneys

ADMINISTRATION COMMITTEE

Thursday, January 2, 2020

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of December 5, 2019.

1. Review minutes of:

- a. None.

Comments from the Public

Communications. None.

Child Support

2. Budget Status Financial Report for November 2019.
3. Open Positions Report for December 2019.
4. Director Summary for December 2019.

Administration and Human Resources

5. Budget Status Financial Report & Graph for November 2019.
6. Budget Adjustment Log.
7. Director's Reports.

Technology Services

8. Budget Status Financial Report for November 2019.
9. Discussion with possible action regarding Closed Captioning. *Action at November Meeting: To refer to Technology Services to report back in January.*
10. Director's Report.

Treasurer

11. Budget Status Financial Report for for November 2019. Treasurer's Comments: As of 11-30-2019 the Treasurer's Budget shows a Grand Total Budget Surplus of \$1,831,274.83. Netting out Budget Revenue line item 4907 (Unrealized Gain) leaves a CASH Budget Surplus of \$1,017,037.26 as we approach year end.
12. Discussion and possible action on the sale of the following tax deed parcel acquired by Brown County in 2013 by Tax Deed Foreclosure: Parcel #2-252-1 Address: Between 801 & 807 S. Ashland Avenue.

County Clerk – No agenda items.

Other

13. Audit of bills.
14. Such other matters as authorized by law.
15. Adjourn.

Tom Sieber, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



JANUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 HAPPY NEW YEAR	2 Admin 5:30 pm	3	4
5	6 Exec Cmte 5:30 pm	7	8 Public Safety 5:00 pm	9	10	11
12	13	14	15 Mental Health Treatment Subcmte 12:00 pm COUNTY BOARD 7:00 PM	16	17	18
19	20	21 Vets 4:30 pm	22 Human Services 6:00 pm	23	24	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	28	29	30 Ed & Rec 5:30 pm	31	

BROWN COUNTY COMMITTEE MINUTES

- Children With Disabilities Education Board (November 19, 2019)
- Criminal Justice Coordinating Board (December 10, 2019)
- Harbor Commission (November 11, 2019)
- Mental Health Treatment Subcommittee (October 16, 2019)
- Public Safety Communications Advisory Board (December 17, 2019)
- Veterans' Recognition Subcommittee (November 19, 2019)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, November 19, 2019

Board Members Present: J. Jansch, B. Clancy, J. Wieland, J. Mitchell, L. Franke, S. King, K. Lukens, A. Tran

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, C. Jensky

1. Action Item: Call to Order
S. King called the meeting to order at 3:31 PM.
2. Open Forum - None
3. Action Item: Approval of October 15, 2019 Minutes
Motion made by J. Wieland, seconded by B. Clancy, that the minutes from the October 15, 2019 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Jansch, seconded by J. Mitchell, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
K. Pahlow reviewed the donations and stated several donations will be used to help fund the sandbox project. The hope is to have it finished while the students are on Spring Break.
Motion made by L. Franke, seconded by B. Clancy, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
C. Maricque stated the bills were routine in nature. There were no questions.
Motion made by J. Jansch, seconded by J. Wieland, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
C. Maricque stated the report is similar to last month and we are on budget.
Motion made by L. Franke, seconded by J. Wieland, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Discussion Item: Administrator's Report
C. Maricque – On November 6th, the County Board of Supervisors approved the County Budget for 2020 which included our budget that was approved by the County Board in June. There were no changes, since their approval in June which authorized a levy of \$3,080,863 for the school.

The audited financial statement will be available at the next meeting.

S. Johnson – Last week Sarah attended the Special Education State Wide Conference in the Dells. Many learning opportunities were offered, as well as sharing and collaborating with other. This information will be shared with BCCDEB staff.

K. Pahlow – Attended a meeting last week with the county, regarding a potential capital campaign. Clarification regarding process was provided.

November 19, 2019

We continue to hold our monthly meetings with the Hourly and Teacher/Therapist representation committees.

Last week was a difficult week with the death of a Hopp student and son of a Hopp staff member. A memorial fund was started for Aidan and so far over \$1,000 was raised for the EC room. An additional \$1,700 was collected from staff members to help the family. Additionally, two additional staff members lost immediate family members.

A.Nizzia – Students will be making ornaments for the Northern Building and De Pere City Hall for the annual tree trimming events. Fox 11's Melissa McCrady will be here to cover the story. Student, Josh B., and teacher, Todd G., were on Fox 11 last week for a story on our school to work partnership with Goodwill.

9. Discussion Item: Parent Organization Report

Sibshop was held last Saturday at Hopp. The event went very well and they will plan on doing it again next year. The next Parent Organization event will be to host many of our Community Agencies and Service Providers for an open house. The agencies and providers attending will be equipped with information for summer programming, along with information for transition services after graduation.

K. Pahlow noted that the results from the Parent Survey were shared with the Parent Organization board and any members that attended their meeting. Results from the survey will be shared with parents next in small segments in the Connection each month.

10. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified public business, whenever competitive or bargaining reasons require a closed session at 3:45 PM.

Motion made by J. Jansch, seconded by B. Clancy, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:15 PM.

11. Action Item: Adjournment

Motion made by B. Clancy, seconded by J. Jansch, to adjourn the November 19, 2019 Brown County Children with Disabilities Board meeting at 4:15 PM. MOTION CARRIED UNANIMOUSLY.

**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on Tuesday, December 10, 2019 at 8 am in the Karen H. Dorau Memorial Conference Room at the Brown County Law Enforcement Center, 300 East Walnut Street, Green Bay, Wisconsin.

Members Present:	Judge Tammy Hock	Human Services Committee Rep. Joan Brusky
	District Attorney Dave Lasee	Citizen Rep. Robert Srenaski
	Citizen Rep. Tim McNulty	Public Defender Rep. Tara Teesch
	Health and Human Svcs. Exec. Dir. Erik Pritzl	Jail Captain Heidi Michel
	Probation and Parole Rep. Jennifer Hornacek	Public Safety Committee Rep. Pat Buckley
	Sheriff Todd Delain	Clerk of Courts John Vander Leest
	Criminal Justice Manager Mark Vanden Hoogen	

Others Present: District Court Administrator Tom Schappa
Corporation Counsel Dave Hemery
Supervisor for Criminal Justice Services, Laura Hettmann

1. Call Meeting to Order.

The meeting was called to order by Chair Tammy Jo Hock at 8:03 am.

2. Approve/modify Agenda.

Motion made by John Vander Leest, seconded by Todd Delain to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Approve/modify minutes of September 10, 2019.

Motion made by John Vander Leest, seconded by Todd Delain to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Jail population numbers (Sheriff).

Jail Captain Heidi Michel informed the jail is currently at 96% capacity and, in addition, there are 19 inmates shipped out. There are 86 individuals on the EMP program and 199 inmates in the downtown facility, 60 of which are Huber inmates. Public Defender Rep. Tara Teesch asked if that means that people who want Huber are not getting it. Michel responded that it is more likely that there are just not people who are Huber eligible. Sheriff Delain added that if it gets to the point where someone can go out on EMP, they will not keep them in the jail. They try to get as many people as possible out on EMP, but it has been getting the right candidates lately that has been a challenge. There are also currently 8 juveniles in the facility and they have a capacity to house 15; however, if there is a 1 female, the capacity is then 5 females and 10 males, assuming they can all be housed together. Michel added that they do have notification out to other counties that Brown County does have juvenile space available and she noted that they did recently take in some juveniles from Door County.

5. Discussion and possible action regarding enacting CJCJ By-Laws (D. Hemery).

Motion made by John Vander Leest, seconded by Erik Pritzl to hold this Item until Corporation Counsel Dave Hemery arrives. Vote taken. **MOTION CARRIED UNANIMOUSLY**

At this time, the Board moved on to Item 6 and came back to this Item later in the meeting.

Corporation Counsel Dave Hemery informed that before a work group is established, the by-laws of this Board should be put into place. He has reviewed the by-laws from several other CJCBS as well as the various resolutions that have been put into place creating this Board and he also looked at by-laws he received from Joan Brusky that Eau Claire uses. He outlined the information in the proposed by-laws that were included in the agenda packet. Section B – Officers outlines the proposed procedures for a Chair, Vice Chair and Secretary. He noted that the statutes currently control who takes minutes and keeps the official records of the proceedings and it directs that the County Clerk take minutes of standing committees, but typically for sub and ad hoc committees, someone on those committees take the minutes. When it comes to Boards, Commissions and other various bodies, the statutes are not clear as to if that is a Clerk duty or not. Once a new County Clerk comes on board, the new Clerk may not be as agreeable to sending staff to these meetings to take minutes unless it is the duty of the Clerk. If that is the case, it may be a good idea to appoint a Secretary so there is someone in place to take the minutes.

The rest of the by-laws are pretty boilerplate and Hemery reiterated he modeled these proposed by-laws from what other counties do. For anything that there is not a rule on, Article V states that Robert's Rules of Order shall be the default.

Judge Hock asked about the mission statement and Hemery responded that what is in the by-laws is a summary of another mission statement he reviewed. Hock said the mission statement is something we may want to review and make some changes to it so it is the same as what the resolutions creating this Board contained.

Brusky provided copies of the by-laws from the Eau Claire Criminal Justice Collaborating Counsel, a copy of which is attached, and informed that theirs are longer than what is being proposed here. Eau Claire is constantly looking at the mission statement and how their Board functions and she feels some of the things Eau Claire uses may be of interest to this Board. Brusky said Eau Claire County is a leader in the state and across the country with their involvement with NIC. She referenced the last page of the handout which sets out how they were chosen from counties across the country to improve the public safety through the application of research of criminal justice decision making processes.

Pritzl liked Section B in the Eau Claire model regarding authority of the council, which would be the Board in Brown County, and asked Hemery if he had any thoughts on this. Pritzl feels it is nice to state clearly and cleanly what the authority of the Coordinating Board is because this has come up in the past. He would like to see something like that incorporated in our by-laws. Lasee agreed with Pritzl and said this Board does not really have decision making authority over the individual players in the system, but we make recommendations and he feels it would be helpful to have that spelled out so we know what we can and cannot do. Hemery is happy to add that into the proposed by-laws and said that is also something that could be worked into the mission statement.

Judge Hock asked about Brusky's request to have a Vice Chair position. Brusky explained that at a meeting in the past the Chair had to leave early which left the Board to continue the meeting with no Chair and she feels having a Vice Chair would alleviate that situation from happening again. She also noted that there were instances that meeting dates were set and then those dates slid by with no meetings so items were held another month. If the Chair is not able to meet, a Vice Chair would still allow meetings to be held. Judge Hock pointed out that the proposed by-laws cover this and she did not hear anyone objecting to this concept.

Delain said having subcommittees or work groups that meet independent of this Board to come up with ways to improve the overall system and process is a good thing because then we would not be tying up individuals who are not needed for a specific conversation at these Board meetings. Having subcommittees would get more work done and then those groups can report back to this Board with recommendations. If there is a small group that can get something accomplished and bring it back here and this Board can take action on it, and move it forward, Delain is in favor of that. Hemery said the proposed by-laws contain language that would allow the formation of sub or ad hoc committees that would report to the CJC.B.

Before the next meeting, Judge Hock feels if there is a desire to create a work group, there should be an identification of who would be on the group and what the goals and purposes are so at the next meeting we can be prepared to vote on the by-laws and move forward. Hemery will put the revisions we discussed today together in the by-laws and have them distributed to this group prior to the next meeting for review. Judge Hock said then at the next meeting we should be able to vote on both the by-laws and the creation of a work group. Judge Hock asked Hemery to send out the proposed by laws and include for discussion purposes the 1992 mission statement which is very specific and possibly needs to be revised along with the Eau Claire mission statement and then perhaps Board members can look them over and be prepared to discuss what our mission statement should be and then also move forward with the other issues of the subcommittee including what the subcommittee wants to accomplish, who the members of the subcommittee should be, how often they meet, who will take the minutes, etc. Delain agreed and feels it is critical to have this information ready for the next meeting.

Lasee does not want to wait a long period of time before getting this up and running and he asked about interest in the room today from anyone wanting to be on the work group and what thoughts are with regard to how big the group should be and if we are legally okay to propose those things today; are we significantly secure with the status of this group to agree to form a work group today. Hemery pointed out the Board currently does not have by-laws and there is nothing on the agenda about creating a work group so this is probably something that should wait. Lasee asked if we could have another meeting in January to establish the by-laws and create a work group. This was discussed and it was agreed by those present that a meeting in January would be a good idea. Judge Hock said we need to be cognizant that we are asking Hemery to do a number of things at a very busy time of the year. Lasee volunteered to take the lead on the efficiency work group and Teesch indicated she would also be interested in working on it and getting Jeff Cano involved as well. Judge Hock informed there should be someone from the court system on the group as well. Lasee is agreeable to the next meeting being held early in February as long as he can work on contacting people about this in the meantime. February 4, 2020 at 8:00 am was set as the next meeting date and the two agenda items will be to approve the by-laws and creation of an ad hoc committee.

6. Vice Chair Position (J. Brusky).

Brusky asked that this Item also be held until the arrival of Dave Hemery.

Motion made by Joan Brusky, seconded by Todd Delain to hold this Item until Corporation Counsel Dave Hemery arrives. Vote taken. MOTION CARRIED UNANIMOUSLY

At this time, the Board moved on to Item 7.

Discussion on this Item was incorporated in the discussion on Item 5 above.

7. System Inefficiencies & Review of System Map (J. Vander Leest and D. Lasee).

DA Lasee referenced 2 different documents and he will have them forwarded to the Board membership following this meeting. He recalled that at the end of 2014 there was a system map prepared. There were extra funds in the TAD grant that needed to be used so an outside agency was brought in to conduct an evaluation of our program and several on this Board were involved in the process. After meeting with several of the key stakeholders a system map was prepared and a series of suggestions were outlined. Lasee said the system map was quite similar to the document prepared by the National Institution of Corrections (NIC) in 2017 when they did a jail and justice system assessment. The NIC report comes from a place of reducing jail population and they had a lot of the same recommendations that were outlined in the system map and Lasee said there is a lot of overlap in the 2 documents. Some of the suggestions in the documents have been implemented and he noted that at the time of the NIC document the number of people in the jail in pre-conviction status was 79% which is alarmingly high. The suggestion that came out of both documents was that we need to do a better job as a system in taking a wide approach and Lasee feels this Board is important in doing that. He would like to come out of today's meeting with a plan for 2020 and how we want to be more active as a group in addressing system wide issues and look at efficiencies that can make the system operate better. One of the things he has heard complaints about is that criminal complaints are coming over too late and he noted that there are a number of things that factor into that; the Clerk's office is involved, the Public Defender's Office is involved. The result was that the Court Commissioner put a 2:00 pm deadline on getting complaints filed, but Lasee pointed out the result is when the Court Commissioner wants to cut someone loose who has a serious crime, Lasee will call the jail and tell them to hold the person on PC because it hasn't been 48 hours, he will draft the complaint late, and bring it to the Commissioner's office to have them sign a warrant on the same person whose case they could have just handled. That is just an example of how the system could work better as a whole.

Lasee continued that he proposed to the Court Commissioner that a work group be started to talk about how this can be done more efficiently because he does not like the way lock ups work either. Rather than everyone complaining, he feels a work group would allow more conversation on how to more efficiently manage the case load. There are a lot of people on the Monday lockup list that probably should not have been locked up, or they were locked up on a municipal warrant. Then one of his attorneys spends time hammering out those cases when they should really be focusing on more serious things that require more time. Lasee feels there are a little things that can be done to make the system run much smoother and he would advocate that we put together an active working group. He noted that this Board has everyone we need on it and we have good attendance. He would like to see a work group be formed to look at system efficiencies and take a deeper dive at the 2 documents and have another look at having someone come in to provide the technical assistance we may need. There are grant opportunities for someone to come in to provide technical assistance at little to no cost to the County and help a work group get up and running. Lasee feels there are ways to make cases move through the system quicker, share data through various programs and systems. Both the system map and the NIC study indicated that collaboration was lacking and both the NIC study and the system map people said they found a very cooperative and collaborative group who wants to work together to make the system function better.

Clerk of Courts John Vander Leest agreed with Lasee with regard to creation of a work group and noted that some of the topics have been talked about in the past, but never made it to the next step to analyze and decide on recommendations. There were a few things that were taken care of right away, but he feels there are more things that can be done and a work group is a good way to go about getting some suggestions that can then be brought back for implementation.

Tara Teesch asked if what is being proposed is a work group that meets beyond these Board meetings. She felt a smaller work group that meets more frequently would help address the issues as they pop up. Lasee said that is what he was thinking, but he understands that everyone is busy and he knows this is a big ask. People seem to want to effectuate change, but the day to day activities also have to be handled. Having a regular schedule for a work group to meet would be beneficial and this is something he advocates for. Delain added that he feels there are things on his end that would be beneficial. The jail has the ability to obtain a lot of information, some of it is being collected now, but some is probably not being collected in a timely manner which then causes serious issues with analyzing the data. As we move into 2020 and 2021 one of the things the jail will be looking at is analyzing the jail's records management system. He referenced the current CAD system that has been in place for a significant time and noted they are in the middle of changes. The Sheriff's Office is looking at an overall records management change which would benefit the DA's office and everyone else, but, with that, Delain is considering creating a records management system that is written by our own people that is more consistent with the appropriate data that is helpful and meaningful. There is specific data that should be collected automatically and available but he does not have the staff currently to do this manually. If a records management system is created with the staff he currently has, Delain feels they would be able to gather all the information they want and see it right away. He also sees value in creating a work group as Lasee suggested and one of the things he would like the work group to look at and identify is what kind of information they would like collected from the jail.

Citizen Representative Bob Srenaski said the problem is that the systems do not talk to each other. He mentioned a long time about about a new system created in Colorado that covered all of the systems and picks out the data to be able to track someone all the way through the system. He feels this is a good time to have Technology Services look at the overall systems in Brown County and see how they can get the different systems to all talk together. Delain is confident there is people to get that done internally, but it is going to take some time. He also wants to be sure we are writing a new system to capture the data we really want and that is going to be helpful. Michel said there is some good reports in the system and she can supply the reports instead of just reporting the jail population. She can provide breakdowns of sentenced vs. non sentenced or the average length of stay. Michel will provide those reports for the next meeting and the Board can decide at that time whether they wish her to continue providing that information. Delain explained that there are occasionally situations where numbers may be skewed a little and several other questions were answered by Michel as to how the numbers are generated. Judge Hock feels this conversation is a very good example of how the numbers may not necessarily meet all of our purposes so it is important to remember when numbers are provided that there could be variables and that better reports with better information is a good goal.

At this time, the Board returned to Item 5 regarding By-Laws.

8. Future Agenda Items, if any.

Discussion regarding future agenda items was incorporated in the discussion of Item 5 above.

9. Other such matters as authorized by law.

Judge Hock introduced Kim Pansier to the group. Pansier informed she is the Victim Witness Coordinator for Brown County and she works out of this building. She wanted to bring some concerns forward with regard to the location of the criminal justice services program. She noted that check in is on the first floor of this building and they also work out of the basement of this building.

Her concern is on behalf of crime victims who have statutory and constitutional rights and she is concerned that they are not being treated with those rights which state that State shall treat crime victims as defined by law with fairness, dignity and respect for their privacy. At this time crime victims are coming in for services and the person that was charged with a crime comes in to check in for criminal justice systems and they can be in the lobby less than 10 feet away from each other and this is not treating the crime victims with dignity and privacy. There are other rights, specifically, reasonable protection from the accused throughout the criminal justice process and Pansier does not feel they have reasonable protection coming into the building for services and are then faced with the accuser. This is re-traumatizing for the victim. She noted that there was recently an incident where a domestic violence victim came in for services and was waiting for a staff member to come down and the defendant came in to check in for criminal justice services and they saw each other which affected the victim very much. This gives the victim ongoing safety concerns and the current system put her in that position.

Pansier realizes there are some options being looked at for the criminal justice services but she said it is a very time sensitive issue and she does not want something similar to what happened last week happen again. Srenaski asked Pansier if there was a situation to solve this problem. It was noted that a meeting was held recently with administration to talk about some options that are currently being looked at. They are looking at both existing space in a county building as well as other locations. Lasee said the issues brought forward by Pansier are a real concern and whether we are technically violating victim's rights or not, we are certainly not creating a healthy environment for victims so the best practice is to move them out of the building as soon as possible. He wants to keep this moving along as quickly as possible. Some of the areas that have been looked at were discussed and it was noted that they would like to get this resolved as quickly as possible.

10. Adjourn.

Motion made by John Vander Leest, seconded by Joan Brusky to adjourn at 9:08 a.m. Vote taken.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

*Originally Adopted August 30, 2006
Amended and Adopted August 27, 2008
Amended and Adopted December 15, 2010
Amended and Adopted October 19, 2011
Amended and Adopted October 21, 2015*

EAU CLAIRE CRIMINAL JUSTICE COLLABORATING COUNCIL

BY-LAWS

Article I: Name

The name of this Council shall be the Eau Claire County Criminal Justice Collaborating Council. It will be referred to as the Council throughout these by-laws.

Article II: Creation

The Council is created by resolution as adopted by the Eau Claire County Board of Supervisors and signed by the County Administrator.

Article III: Mission

The principal mission of the Council is to improve the administration of justice and promote public safety through planning, research, education, and system-wide coordination of criminal justice initiatives.

Article IV: Structure

Section A: Membership:

There are sixteen voting members of the Council:

- Presiding Judge for Eau Claire County
- County Administrator
- County Board Chair
- Sheriff
- Chief of Police - Eau Claire
- District Attorney
- Clerk of Circuit Court
- State Public Defender
- Department of Corrections Supervisor for Eau Claire County
- Department of Human Services Director
- A representative of the Eau Claire City Attorney
- Member of Judiciary and Law Enforcement Committee
- Program Coordinator for Eau Claire County Restorative Justice Program
- Three Citizen Members

All circuit court judges are members and, except for the Presiding Judge, are non-voting. Council members may designate another competent person to represent them and vote at Council meetings. Any Council member, excluding the three citizen members, wishing

to appoint a designee is to identify the designee in writing addressed to the Chair of the Council. No more than three consecutive meetings shall be allowed for a member's designee to attend Council meetings. Designees can only be changed by notifying the Chair in writing.

Citizen members shall be elected to serve two-year terms commencing at the first meeting of 2012, with citizen member elections continuing at the first meeting in even-numbered years thereafter. Any citizen member may resign by submitting notice of resignation to the Chair. In the event of a vacancy of a citizen member, the Council may elect a new citizen member to serve the remaining term.

In the event of a vacancy of a Council member, excluding citizen members, the out-going Council member or his or her organization may designate a representative from his or her organization to act until such time as the position is filled.

Any member of the Council may recommend in writing to the Executive Committee removal of any member whom he or she believes is no longer appropriate for membership. Lack of attendance by a member may be cause for removal from the Council.

Section B: Authority of the Council:

The Council has no legal authority to order changes to Eau Claire County's criminal justice system, but it may bring about changes through consensus by the participating Agencies and Branches. The Council reviews policies, programs and budgets within the criminal justice system and makes final recommendations to all justice system partners, the Judiciary and Law Enforcement Committee, the Human Services Board and County Board.

Section C: Committees:

1. Executive Committee

The Executive Committee is composed of the chair, vice-chair, county board chair and county administrator. Any member of the Council may attend and participate in the Executive Committee meetings. The Executive Committee shall be responsible for the following:

- a. Develop Council meeting agendas and ensure matters are ready for Council meetings.
- b. Ensure assignments are completed and prepared for Council meetings.
- c. Propose to the Council the formation of Standing Committees, Subcommittees, and Ad Hoc Committees.
- d. Recommend to the Council individuals to serve as chairs and members of the above-listed committees.
- e. Coordinate and approve the membership of the Standing Committees, Subcommittees and Ad Hoc committees.
- f. Nominate citizen members for election.

2. Standing Committees

- a. Evidence Based Decision Making (EBDM)
 - Provide program analysis and recommendations to the CJCC
 - Conduct research using a variety of data sources to answer practical, timely questions about crime and the criminal justice system
 - Implement criminal justice policies and practices that are evidence-based to make efficient use of resources.
- b. Grant/Funding Committee
 - Seek out and identify funding sources for current and future corrections, treatment and support programs for adult and juvenile offenders
- c. Criminal Court Review Committee
 - Initiate communication and education among the courts, agencies, and departments involved in the criminal justice system
- d. Juvenile Justice Collaborating Committee
 - Initiate communication and education among the agencies and departments involved in serving children and youth in Eau Claire County.
 - Examine current processes and programs and provide recommendations to facilitate modification of current programs, creation of new and innovative programs.
 - Develop and terminate subcommittees as needed to adequately address the changing needs of children and youth.

3. Subcommittees and Ad Hoc Committees

The Council may authorize the formation of Subcommittees and Ad Hoc Committees, to deal with specific problems or issues. Standing Committees, Subcommittees and Ad Hoc Committees shall report their information and recommendations to the Council.

Section D: Meetings

1. Meetings of the Council shall be set by the Council, the chair, or upon petition by any four members of the Council. Notice of Council, Executive Committee, Standing Committee, Subcommittee and Ad Hoc Committee meeting times and locations shall be provided to all members and duly posted in compliance with open meetings statutes.
2. Minutes of the Council meetings shall be recorded and distributed to all members of the Council.
3. A quorum is a simple majority of the membership described in Section A.
4. Recommendations of the Council shall be made by consensus. If consensus cannot be reached, recommendations may be made by a 2/3 vote of Council members.

Article V: Officers

Section A: Officers

The Executive Committee shall recommend to the Council a chair and vice-chair. The Council shall elect at the first meeting of the year a chair and vice-chair for a term of one-year. The chair and vice-chair shall serve until the next election is held.

Section B: Duties of Officers

The chair shall preside at all meetings. The vice-chair shall preside in the absence of the chair.

Article VI: Change in By-Laws

Proposed amendments to the by-laws are to be included on the agenda of an Executive Committee meeting. The proposal will be forwarded to the Council for approval. Any action in response to the proposed change in the by-laws taken by the Council shall become effective immediately.

In 2010/2011 Eau Claire County, Wisconsin, along with six other counties across the USA, was chosen to participate in an early phase of an initiative of the National Institute of Corrections (NIC) to improve public safety through the application of research in the criminal justice decision-making process.

In 2014 Wisconsin was chosen as one of three states (along with Indiana and Virginia) to participate in a statewide expansion of this effort.

In 2016, six additional counties in Wisconsin (Chippewa, LaCrosse, Marathon, Outagamie, Rock and Waukesha) were chosen to continue this NIC initiative to use EBDM (Evidence Based Decision Making) to promote public safety and reduce pre-trial misconduct and recidivism. Eau Claire and Milwaukee counties, chosen to participate in the earlier phases, continued to be assisted.

PORT & RESOURCE RECOVERY DEPARTMENT



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DEAN R. HAEN

DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, November 11th, 2019**
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was officially called to order by Commissioner Hank Wallace at 10:30 am.

2) Roll Call:

Present: Commissioner Hank Wallace
Commissioner Wes Kornowske
Commissioner Tim Feldhausen
Commissioner Pete Diemer
Commissioner Ron Antonneau

Excused: President Tom Klimek
Commissioner Bernie Erickson
Vice President Bryan Hyska
Commissioner Mike Vizer

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Samantha Jerome, Brown County P&RR
Will Agen, Interested Party
Jim & Sylvia Graefe, Interested Parties
Paul Killian, GEI

3) Approval/Modification – Meeting Agenda

A motion to approve the Agenda was made by Tim Feldhausen and seconded by Wes Kornowske. Unanimously approved.

4) Approval/Modification – Minutes of September 9th, 2019 Meeting

A motion to approve the minutes of the September 9th, 2019 meeting was made by Ron Antonneau and seconded by Wes Kornowske. Unanimously approved.

5) Announcements/Communications

Dean Haen announced that it is Veteran's Day and to thank all of the commissioners who served for their service. It was also announced that Harbor

Commission President Tom Klimek and Commissioner Bernie Erickson were unable to be there due to recent surgeries.

6) Beneficial Reuse Project

Mr. Haen stated that GEI has been selected as the vendor for the project. So far, GEI has been gathering data and their next step is to establish a marketing plan. Under existing state statutes, dredge material is treated as solid waste. The goal is to get dredge material removed or treated differently than being treated under the solid waste regulations.

A motion to suspend the rules was made by Tim Feldhausen and seconded by Wes Kornowske. Unanimously approved.

Jim Graefe asked if the dredge materials are clear of contaminants to with Mr. Haen answered "no" that there is still a small amount of contaminants. Currently, however, the amount of PCBs in the dredge material is 0.2 parts per million, which is five times lower than the Fox River Cleanup standard.

A motion to return to regular session was made by Ron Antonneau and seconded by Wes Kornowske. Unanimously approved.

7) Renard Island End-Use Plan

Mr. Haen explained that the department will have a public presentation on the Renard Island End-Use Plan on December 16th. The Harbor Commission and Renard Island End-Use Committee will meet at 2:30 pm at the Neville Museum for a presentation after which the plan will be presented to the PD&T Committee at their regular meeting that evening.

8) Executed FTZ Subzone E Operating Agreement

Mr. Haen updated the Harbor Commission by stating that a resolution was passed a few months ago to enter in to an operating agreement with ProAmpac for FTZ Subzone E. It is a five year agreement with a \$1,000/month user fee.

9) Ducks Unlimited Site Specific Agreement - Cooperator

Mr. Haen explained that Ducks Unlimited is working on a project near Bay Port. Use of Bay Port was granted for storage and the site has been restored to existing conditions. They have been using the property to store trees to build wetland habitat. During a physical check of the area, Mr. Haen realized that Ducks Unlimited had installed a culvert across a small portion of the Port's property without Brown County's approval. Because of this, a Site Specific Agreement has been written up so both Ducks Unlimited and Brown County agree on their responsibilities regarding use and restoration of the property.

A motion to approve the Ducks Unlimited Site Specific Agreement and forward it to PD&T contingent on Corporation Council approval was made by Tim Feldhausen and seconded by Ron Antonneau. Unanimously approved.

10) Pulliam Plant

Mr. Haen stated that meetings continue regarding the Pulliam Plant. The County Planning department is putting together a port opportunities study. The Port has met with C. Reiss Coal, GLC Minerals, U.S. Venture, and Flint Hills Resources regarding the property. Planning has come up with five different concepts for the property, but not all companies have agreed on a concept.

11) ACE Marine Bridge Street

Mr. Haen announced that ACE Marine learned of a development project by the city of Green Bay that would hinder their ability to tie up on the bollards they currently use. As part of the design, the bollards would be removed. ACE Marine asked the Port for assistance in communicating with the City. The City was unaware of how the plan would affect the terminal and are considering a couple of options to fix the situation: 1) they could put in two more bollards to allow ACE Marine's ships to tie up or 2) they could put in two dolphins which would require \$300,000 of a Harbor Assistance Program grant.

Pete Diemer asked about the current timeline for the project. Mr. Haen stated that the City is currently in the design phase of their project.

12) Tonnage Report

Mr. Haen explained that tonnage for the month of September is up yet again. This is most likely due to higher water levels and a strong economy. The Port could be on pace for a record year, however; ice could be a possible barrier this year. With the colder weather Lake Michigan could freeze over faster than in past years resulting in the need for ice breaking.

Ron Antonneau asked why the domestic exports tonnage is low. Mr. Haen explained that it is because exports are mostly petroleum products leaving the Port. Currently, the Port is importing more petroleum products than it is exporting; however, more ethanol is being exported.

13) Director's Report

Mr. Haen announced that the United States Corps of Engineers is currently spending money to fix the damages that occurred at Cat Island this past summer due to high water levels. They are also hardening the roads to prevent future damage.

14) Acknowledgement of Bills

A motion to acknowledge the payment of bills was made by Wes Kornowske and seconded by Tim Feldhausen. Unanimously approved.

15) Such Other Matters as Authorized by Law

A motion to suspend the rules was made by Tim Feldhausen and seconded by Pete Diemer. Unanimously approved.

Will Agen, a current bridge tender in the Port of Green Bay, read a letter in which he stated his concerns regarding the future remote bridge operations. His concerns included the fact that the successful remote bridge operations in Sturgeon Bay, WI are not necessarily a standard that can be set for the Port of Green Bay. This is because Green Bay's bridges are much closer together and there are more commercial vessels in Green Bay compared to Sturgeon Bay.

Mr. Agen also expressed concern regarding where the cameras have been placed and encourages the Harbor Commission members to come take a look at the current remote bridge operations setup.

A motion to return to regular session was made by Tim Feldhausen and seconded by Wes Kornowske. Unanimously approved.

16) Adjourn

A motion to adjourn the Harbor Commission meeting at 11:38 am was made by Ron Antonneau and seconded by Wes Kornowske. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department

**PROCEEDINGS OF THE MENTAL HEALTH
TREATMENT SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Mental Health Treatment Subcommittee** was held on Wednesday, October 16, 2019 at 12:00 pm in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Erik Hoyer, Health and Human Services Director Erik Pritzl, Community Advocate Cheryl Weber, Citizen Member Stephanie Birmingham, Judge Donald Zuidmulder, Behavioral Health Manager Ian Agar, Family Services Representative Bree Decker, Director of Community Programs Jenny Hoffman, District Attorney David Lasee

Excused: Supervisor Megan Borchardt, Citizen Representative Guy Zima, Citizen Representative Pat LaViolette

This meeting was scheduled to begin at 12:00 pm. At 12:05 pm it was determined there was not a quorum and therefore no action would be taken, however in the interest of those that were in attendance, discussions were held and are outlined below.

1. Report and discussion – Spending of the 2019 \$1.14 million mental health dollars, to date.

Health and Human Services Director Erik Pritzl provided a handout, a copy of which is attached. He informed the handout includes information through October 11, 2019 and shows that year to date expenses are coming close to the budgeted amounts. The detox services have increased over prior years and although it is still slightly below budget, Pritzl reviewed these figures with last year's figures and found that there are about \$20,000 more in expenses this year for services which shows utilization is increasing. Part of this is likely attributed to increased capacity at Bellin and Pritzl noted that some of their staffing shortages have been partially addressed which has been helpful.

With regard to residential treatment, Pritzl recalled there was some overspending last year, and although the figures for this year are a little lower than last year, he feels the remaining amount will be utilized because services will be authorized when people present. Mobile crisis and day report center are running as budgeted.

With regard to the day report center, Pritzl said it will remain on the reports through 2019, but in 2020 it will no longer show up on these reports as the services have been brought in-house. Judge Zuidmulder asked if the day report center funds will rebound to the budget. Pritzl responded that those funds will be used to support criminal justice services instead of the contracted services so no funds were lost in the process. Weber feels the number should still be included in the reports because what we are following is the \$1.14 million dollars and it would be difficult to track if it was not included. Pritzl responded this gets different funding with criminal justice because there are other funding streams that go into it. All of the funding for 2020 is in their budget to support the services so it would just show up in expenses.

Judge Zuidmulder said in the past x number of dollars were allocated for the day report center, so why shouldn't those same dollars show up, because they are being spent out of this money? For purposes of those who look at the numbers he feels it would be more appropriate for the day report center numbers to be shown. Hoyer feels the important thing from the standpoint of this subcommittee as well as the Human Services Committee is if the day report center expenditures go up for any reason, the subcommittee and oversight Committee would need to be aware of that so it can be addressed. He noted the day report

center is a really important component of the overall model and feels it is important to keep track of it. Pritzl understands all of this and said they are trying to stay within the same amounts of the day report contract, but as they move forward and serve more people, that could be difficult.

2. 2020 Budget and New Positions.

Pritzl informed there are a couple positions in the 2020 budget specific to behavioral health. There is a mental health services position in Comprehensive Community Services as well as a case manager position in Behavioral Health to work with commitments/clinical intake. There is a lot of activity in that area and monitoring agreements of people who agree to services in exchange for court proceedings being suspended. The caseload in that area has really built up and they are at the point where another staff member is needed to do the work. Adult Protective Services is another area where additional help is needed and there is a case manager position being added there.

With regard to staffing, Hoyer asked if there is currently one position or two positions being staffed by Human Services at the jail. Pritzl responded that they have the one re-entry position that is currently staffed. That position also sometimes works with people coming out of GBCI as well, although not very often.

3. Identifying gaps.

a. Overview of Outpatient and Community Services Provided by Brown County.

Behavioral Health Manager Ian Agar provided a number of handouts, copies of which are attached, which outline what is provided in terms of outpatient continuum services. Agar informed he is often asked what services the County provides both as a health community service agency as well as an outpatient clinic. There is a lot of information, some on the County website and some in brochures, examples of which were provided and are attached.

Agar talked about the Vivitrol program and noted that the department currently has two grants through the Department of Health Services, one of which is jail specific. A handout was provided that outlines this program and Agar talked about some of the qualifications for participation and other aspects of the program. He informed he has been going throughout the community to share information on the program. Hoyer asked about the price of Vivitrol injections. Agar said the price has not shifted much; the cash price is about \$1200, unless you have Medicaid and then it would be available for a \$5 copay. District Attorney David Lasee asked how many individuals are currently taking part in the Vivitrol program. Agar responded that there is currently one person utilizing the program through the outpatient clinic. The jail is a little more challenging because sometime people move in and out of the jail faster than they can get them ready for the program. Lasee informed they have similar issues with the Vivitrol program through Prevea. He feels there will be very few who voluntarily wish to go through the Vivitrol program due to the nature of the drug and the addiction. Agar said he has met with jail staff and they will be revising the process within the jail to try to identify and screen individuals who would be appropriate for the program. They are also working with the day report center and downtown location of the jail as there is some capacity for people with Huber privileges to report to the CTC which may result in more people becoming involved in the program.

Judge Zuidmulder brought up the idea of having the Sheriff include this program as part of his health services budget so the Vivitrol program could be available to those in jail which he feels may be a lot more effective. This is a health issue and the Sheriff has to provide health services. Agar responded that in most instances, the County is prohibited from providing treatment in jail and correctional settings because the federal government appropriates

money and say corrections and jails have their own money for treatment. The county is prohibited from providing treatment in the jail for any type of service they can bill for. The grant is an exception which allows the county's AODA counselors to go to the jail to do the assessment and be reimbursed for it, but they do not administer the drug. The jail medical staff can administer the drug testing, pregnancy testing and make sure the person is opiate free before starting the program. Then the person has to have an alcohol and drug assessment so the level of care they need can be determined. Once that is done, then the medical authorizations can be given by a doctor that says it is appropriate for the person to use Vivitrol and then the shot can be provided. This becomes a timing issue between when the person comes into the jail and when they are released. Agar noted that people's motivation is often different in the jail than it is out of the jail. The typical course of treatment on this program is 6 – 12 months.

Agar continued talking about the other brochures he handed out and briefly explained some of the services outlined. One of the things he talked about is targeted case management which is the lowest level of case management. If someone is Medicaid eligible and they have a mental health or alcohol or drug need and they have a need for case management, the level of service provided allows the case manager to identify needs and link people with other resources and be sure they get connected with those services. This is the role of targeted case management. The reimbursement for this is about \$24 an hour which does not come close to covering the cost. For people who are suicidal or have a mental health condition that needs immediate help, Medicare can be billed for crisis situations, but it has to be to address a current ongoing crisis. It could also be a higher end issue where they are detained by law enforcement with crisis approval. The role of crisis billing and intervention is to prevent hospitalization.

Agar also talked about Comprehensive Community Services which is the middle layer of services and is a psychosocial rehabilitation program which means someone has to be able to make gains from the treatment they are receiving. They have to develop coping skills or have recovery capacity. If someone has a developmental disability and deficits that no matter how much treatment is provided, they will not make up the deficits, this would not be the appropriate program. There is managed care and long term care services for that. Comprehensive Community Services is fully funded through federal and state dollars and they utilize it as much as they can when the criteria is met.

The highest level of case management provided is for those who are imminently at risk for institutionalization. They have severe and consistent mental illness and need the highest level of case management to keep them safely in the community. If this level of support is insufficient to manage them in the community, those people are then placed at Trempealeau because they need intensive long term psychiatric treatment which our hospital does not provide.

Birmingham said CCS has a wonderful purpose, but she feels it is limiting for those with significant persistent mental illness and it is not appropriate if they are not able to have insight because they have to really be engaged in care and recovery. Agar agreed and added that it is a recovery based program, but some people could continue to be in the program for years and the program would continue to have value for them because some people, minus the support, would be institutionalized. Pritzl added that there is a level up from CCS that may be more appropriate because it is not focused on recovery goals or progression.

Judge Zuidmulder asked where diversion fits into this. Agar responded that diversion is not a program, it is a funding source and it fits within the crisis services. Judge Zuidmulder asked if diversion is used in other programs and Agar said it is. Diversion is part of the whole toolbox of tools available to try to keep people in the community and stabilize them.

Agar continued by describing the services available through outpatient services, more fully set forth in the handout. Services provided include outpatient psychiatric services, substance use disorder services, targeted case management services, comprehensive community services and community support programs. There are two full time psychiatrists in outpatient and they also have time available from others, but Agar noted there can never be enough psychiatric capacity, however, they are currently meeting the needs of individuals without a wait list.

AODA programming was also outlined and Agar outlined the pamphlet information on the primary care group as well as the continuing care group. The intoxicated driver program brings a number of people in as they are mandated to have an assessment and many of those people then go through the intensive outpatient program.

Hoyer thanked Agar for the comprehensive overview and said that we really need to know what services are and are not available so when people start talking about gaps we know what we are dealing with. Hoyer asked if there are areas that staff feels should be expanded to better serve our citizens. Agar referenced the national shortage of psychiatrists and said this burden is something the county shares with other agencies in the community. In terms of need, he feels we are addressing the areas of need. He talked about Adult Protection as an area that needs attention as there are more and more vulnerable people as boomers continue to retire. He noted they are finding much more abuse and neglect of people who are in supportive environments such as nursing homes or CBRFs. Much of the challenges are related to facilities having a hard time employing and retaining people with the right skills as the positions often do not pay very well which has weakened the safety net.

Another area of need is the mental health commitment area because we have many individuals who are under commitment and we have to be doing a very good job making sure they are going to their appointments and are safe and getting their medication and doing other things to take care of themselves, because if they do not, they will either end up re-hospitalized or dead.

Hoyer mentioned the talk of regulatory reform at the national level and noted that it means different things to different people and asked if any of that is trickling down to our local Human Services area. Agar responded that the opiate wave has come and gone but there is funding for heroin treatment. There may also be another wave to address the meth challenge. Agar said later this month he is going to a meeting in Madison regarding the emergency detention process and possible changes to that.

Judge Zuidmulder mentioned the AODA assessments ordered for people who have OWIs because they never get any information back as to who actually follows through with the assessment. He met with someone in the past to ask for the Courts to get a statement back saying who has reported for their assessment and who has not. If there could be a way to get that information, he feels the judges would be very receptive to initiating some type of program where they can continue to have some ability to require people to go to the assessment and follow through. Defendants are told they need to do the assessment to get their license back, and then they get arrested again and they still never did the assessment or got their license and those people are just processed through the system, but the Court has no ability to get any information back as to whether they really went to the assessment and did any follow through. Judge Zuidmulder feels the community is becoming more focused on OWI issues and there are a number of agencies involved in the process, but nobody is working together to make the public policy that the AODA assessment must be done and the person must complete the recommended follow through.

Agar responded that his understanding is that if someone is ordered to have an assessment from an OWI, they have to come to the local agency, in this case, Brown County, and pay the assessment fee and have the assessment. The incentive is that they want their license back. If they do not complete the assessment, they do not get the license back and if they choose to drive without a license that is something Human Services has no control over. If someone does present for an assessment, it is a driver's safety assessment through the DOT as opposed to an alcohol and drug assessment. The driver safety plan assessment identifies the level of care the person needs and the person is then provided a list of treatment providers which could be Brown County or another provider and the responsibility is then on that individual to be self-accountable to the Court and community to go to the treatment. If they do not follow up with the treatment, there is a notification sent to the DOT and the person will not get their license back.

Pritzl said what Agar has explained is the process that is logical and does what they are supposed to do, but there are people who do not operate that way. DA Lasee added that the other issue is in order to get the license back, they have to pay off all their fees and assessments as well as pay the monthly fee for an interlock device. These are typically not going to be the logical thinkers who do what they have to do. Having some ability for the Court to have some control over this may be worthwhile. Judge Zuidmulder said legislatively we need to sever the AODA assessment off from being impeded in any way by paying the fines so they still get the treatment, irrespective of getting their licenses back. Throwing all the other stuff in there is taking the focus off of lot of people who have a social problem and are a danger to the community and need help. He continued that he receives calls from legislators who ask how to increase penalties on drunk drivers and the conversation he will be having with them in the future will be regarding the AODA treatment programs and the ability to get in the programs and keep that separate from any fines and punitive stuff because they need the treatment.

Birmingham asked what the possible results of an AODA assessment could be. Agar said if it is a driver safety plan assessment the minimum would be driver's education, like a class at NWTC that covers the effects of alcohol and driving and how alcohol affects the body and the consequences of it. The next level would be individual counseling or individual and group counseling, or intensive outpatient or residential treatment. Birmingham asked if the location to get the assessment is ever a barrier to people since they should not be driving there if they do not have a license. Agar said often people have occupational licenses and there would also be bus service, so the location should really not be a barrier for those who are motivated to get their license back.

b. Discussion of initiatives taken in other states/counties/municipalities.

Pritzl recalled at the last meeting we talked about prescribers and some of the rules that apply and questions as to who can prescribe and if this varies by state. Pritzl has done some research on this and found that expanding the prescriber pool and options is something that has been talked about for a long time. The American Psychological Association has been talking since 1994 about allowing psychologists to prescribe medications. Currently there are five states that allow this, including two that border Wisconsin - Illinois and Iowa, and they have been doing it since 2014 and 2016 respectively. The first state to do this was New Mexico in 2002. Pritzl feels they likely have oversight and connections to a psychiatrist or physician. He found this information at a speakers task force meeting on suicide prevention where he was also made aware of a package of bills they would like to see advanced, one of which was changing some things around psychologists, but it was pretty limited, but there is a group of people looking at regulations so we may be able to identify some people who are interested in some other pieces to this. Brown County is not alone in some of these but there has not been a ton of progress yet. Agar added that they like psychiatric nurse practitioners

because they have additional training plus their patient interaction is typically different and often gets better results in Agar's opinion.

4. **Projects supported by half-percent sales tax.**
 - a. **Crisis Assessment Center Preliminary Design.**
 - b. **Discussion – Ideas for 2022-2023 sales taxes for mental health.**

Pritzl talked about the crisis assessment center and informed a lot of design work has been done, but there is not a final schematic yet. He explained this would be constructed as another wing at the CTC and would be very close to the inpatient unit, but completely separate and walled off. It would be approximately 4,000 square feet and would house all of the current Crisis Center functions that are downtown including all the crisis counselors, crisis counseling rooms and some observation rooms. They have a call scheduled with DHS to have a discussion about this part because the detoxification part has not gone exactly as they want and they will see what they say about general stabilization and the observation rooms are still in the plan. The addition will blend in with the overall appearance of the CTC. The inside will be fairly open in appearance. People would come in the front door and will interface with someone who will assess the current issues and then the person would go through the building to a counseling room, to medical screening if there is going to be an admission and then through a few more doors to either the inpatient unit or to the crisis stabilization unit. There has been a lot of discussion regarding who gets in and how they get in. People cannot be locked in until they are in an inpatient setting. There will still be law enforcement interaction as people progress through the process. The final design meeting will likely be held soon, but Pritzl noted they are on track with regard to the budget and a November 2020 opening.

Birmingham asked if this is still only going to be limited medical clearance. Pritzl said the medical clearance will be limited and added that they feel there are a lot of people going to emergency departments because there is no other medical person seeing them. He noted they do not have a full lab on site. Birmingham questions if this is really going to be any better than what we currently have and said she has reservations and feels people may still have to end up going to the ER. Agar said they believe the majority of people do not need a full medical clearance and battery of tests and they feel they will be able to clear the majority of people on-site. Judge Zuidmulder added that he deals with many of these people who have borderline personalities and there is a lot of drama. They are in the ERs all the time and that is very frustrating to the police. Law enforcement would likely say that only about 5 – 10% need full medical clearance. He reassured Birmingham that he does not feel officers would bring people to the facility if they do in deed need full medical clearance. Agar added that the time in custody will also likely be reduced because law enforcement will not be bringing these people to multiple locations.

5. Detoxification.

This item was not discussed.

6. Outreach efforts.

This item was not discussed.

7. Such other matters as authorized by law.

Hoyer thanked those present for their attendance. The next meeting date was discussed and January 15, 2020 at noon was set.

8. Adjourn.

The meeting ended at 1:12 pm.

It is again noted that there was not a quorum at this meeting and not action was taken.

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Phone (920) 448-6000 Fax (920) 448-6166

To: Mental Health Treatment Sub-Committee
Human Services Committee

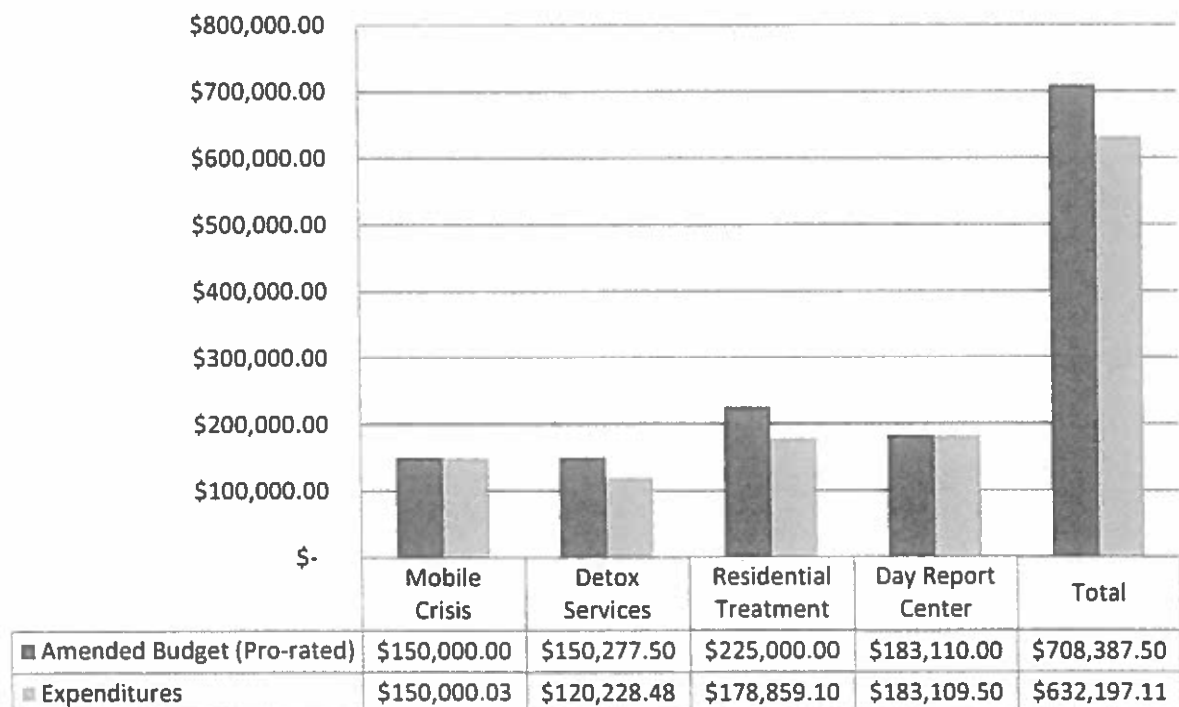
From: Erik Pritzl, Executive Director

Date: October 16, 2019

Re: 2019 Expenditures YTD

The chart below provides a summary of expenditures in the four different areas for January-October, 2019. This information is current through October 11, 2019.

Mental Health Initiative Expenditures January-October, 2019



FAQ

Are there side effects from the injection? – There have been some known side effects but they are not certain to occur. Common ones include fatigue, headaches, and soreness at the injection site. These will be reviewed more thoroughly when you see a clinician.

What if I use other substances while on Vivitrol? Vivitrol does not have any effect on substances other than opiates (and to some extent, alcohol). Our program goal is abstinence from all substances, but we do understand that relapses occur. If this does happen, we expect consumers to continue to work with their clinicians to construct a relapse prevention plan. In the event of ongoing or dangerous use, a referral to a higher level of care will be made.

Am I eligible for services? Two grants through DHS to Brown County ensure that people should be able to get initial injections through Brown County or the jail. Continued services will require insurance coverage compatible with Brown County HHS. We serve BadgerCare Plus and Unity clients, as well as some commercial insurance.

What other services are available? – Consumers that participate in this program are eligible for all other outpatient services including groups, individual counseling, and psychiatry services where needed.

Your Recovery
Just Ahead

Brown County's Vivitrol Program

Research has indicated that medication alone is not enough to sustain recovery from Substance Use Disorders. Because of this, Brown County HHS Department requires that consumers that are participating in the Vivitrol program engage in therapy in addition to receiving monthly injections. Failure to follow through with program expectations could result in a discontinuation of medications and discharge from the program. Responsibilities of the consumer include:

- Attend a weekly Vivitrol group and providing a UA sample at that time.
- Attendance and active participation in AODA treatment.
- Work towards abstinence from all

mood altering substances, including alcohol.

- Receive all injections on time.
- Meet with an individual counselor as needed to discuss issues related to recovery.
- Meet with a prescriber as needed in order to monitor progress in the Vivitrol program.
- Sign releases to any other medical Providers. We want to work with you, so please inform us if any modifications or alternative arrangements are needed to make your treatment experience successful.

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What is Vivitrol?

Vivitrol is an opiate **blocker**

Vivitrol is an injectable medication that is provided every 28 days to block the effects of opiate use. The result is that even if you do use, you will not feel the effects. Most people also experience a significant reduction in cravings while on this medication. Typical course of treatment for Vivitrol is 6-12 months.

AN



What if I say yes to Vivitrol while I am in the Brown County Jail?

If you express interest in Vivitrol after going through detox, your name will be given to Brown County Health and Human Services clinicians by the jail medical staff. These clinicians will then come to see you in the jail to assess your appropriateness for the program. Due to high levels of interest please do not submit your name for referral if you are not fully invested or will not be available to participate in treatment services in the community.

Brown County
HHSD

3150 Gershwin Drive
Green Bay, WI, 54311

<https://www.co.brown.wi.us/departments/?department=dd09bd30c78e&subdepartment=542b4bc5bcb>

Treatment with a Medication Component

Due to the need for concurrent therapy along with medication for opioid use disorders, the term "treatment with a medication component" is replacing "medication assisted therapy" in order to emphasize the importance of therapy in the recovery process.



Best outcomes are achieved with medication *and* treatment

BROWN COUNTY HUMAN SERVICES

Brown County Community Treatment Center
Outpatient Clinical Services Division
3150 Gershwin Drive
Green Bay, WI 54311



Phone (920) 391-6940

BROWN COUNTY HUMAN SERVICES COMMUNITY TREATMENT PROGRAM OUTPATIENT ADULT SERVICES

The Brown County Human Services Department provides comprehensive programming for adults with mental health and substance use issues who lack the resources to obtain services elsewhere in the community. Consumers work with a multi-disciplinary team to identify their needs and develop treatment plans that reduce the need for inpatient hospitalization and maintain the least restrictive living environment.

Individuals seeking services must:

- Be residents of Brown County
- Have a mental health or mental health and substance use issue that requires treatment or intervention
- Have difficulty in obtaining services elsewhere

Services include:*

- Outpatient Psychiatric Clinic
- Substance Use Disorder Services
- Targeted Case Management Services
- Comprehensive Community Services Program
- Community Support Program

**Mental Health and Substance Use services are funded in part, through Medicare, Medicaid-Title 19 and private insurance.
*Fees may be charged for some services.
Certain programs may require Medicaid enrollment.

1. OUTPATIENT PSYCHIATRIC SERVICES:

The Brown County Human Services Outpatient Psychiatric Clinic is committed to providing quality medication management services to the residents of Brown County. We have a variety of providers including Psychiatrists, Advance Practice Nurse Prescribers, and nursing staff.

General Eligibility:

- Adult Brown County residents who are generally unable to be served elsewhere.

This would include those without insurance and/or ability to pay other than a sliding scale fee, and those enrolled under some Medicaid HMO plans.



3

Services Offered:

- Initial assessment and diagnostic sessions (approximately 50-60 minutes)
- Follow-up medication management sessions (approximately 15-20 minutes)
- Nursing staff that coordinate injection clinic services for those requiring injectable psychiatric medications.

2. OUTPATIENT SUBSTANCE USE DISORDER TREATMENT SERVICES

The Brown County Human Services Outpatient provides quality treatment services to the residents of Brown County in need of programming for substance abuse services. Services are provided by Certified Substance Abuse counselors under the supervision of a Clinical Supervisor and psychiatrist.

General Eligibility:

- Adult Brown County residents who are generally unable to be served elsewhere.

This would include those without insurance and/or ability to pay other than a sliding scale fee, and those enrolled under some Medicaid HMO plans.

Services Offered:

- Initial assessment session (approximately 90 minutes)
- Individual and family/couples sessions (approximately 45-50 minutes)
- Primary Care Group treatment (meets three times/week for 90 minutes)
- Continuing Care Group treatment (meets once/week for 90 minutes)

3. TARGETED CASE MANAGEMENT

The Brown County Human Services Community Treatment Program exists to provide comprehensive programming to adults who are Brown County residents and in need of mental health and/or AODA services.

Case managers and adult consumers with chronic mental illness and/or substance use disorders work together to develop a treatment plan that best meets their needs. Case managers provide support and assistance in accessing community services. They generally do not provide therapy, but will assist consumers with referrals as needed. Services are provided to consumers on both a voluntary and court-mandated basis.

An assessment is completed in order to determine eligibility for targeted case management. Criteria assessed for include psychiatric and AODA inpatient stays, need for crisis services, diagnosis, level of functioning in all areas, and ability to access services.

Services Provided by Case Managers Include:

- Working with consumers to develop a treatment plan
- Coordinating appointments and psychiatric/AODA treatment
- Assisting in accessing psychiatric medications
- Developing plans and support to address crisis situations
- Monitoring cooperation with court-ordered treatment (as needed)

4. COMPREHENSIVE COMMUNITY SERVICES

Comprehensive Community Services (CCS) is a community based rehabilitation program that provides consumer centered and directed psychosocial services that promote recovery.

CCS is designed to empower consumers to take an **active** role in treatment and recovery and engage in positive relationships with staff and peers. As part of the program, CCS consumers will have a Recovery Team. The Recovery Team, identified by the consumer, participates in needs assessment, service planning and delivery, supportive activities, and the evaluation of desired outcomes.

Individuals seeking services must:

- Be residents of Brown County
- Have a mental health and/or substance use issue that requires treatment or intervention
- Be enrolled in Medicaid
- Be deemed eligible via the state-approved functional screen
- Be willing to participate (voluntary enrollment)

Services offered (but not limited to):

- Needs assessment
- Medication monitoring and management
- Daily living skills supports
- Mental Health Education

5. COMMUNITY SUPPORT PROGRAM

A Community Support Program (CSP) is a coordinated care and treatment program which provides a range of treatment, rehabilitation, and support services through an identified treatment plan and qualified staff to ensure ongoing therapeutic involvement, individualized treatment, rehabilitation, and support services. These programs are for people needing intensive monitoring in the community.

CSP has a multidisciplinary team consisting of case managers, mental health technicians, RNs and psychiatry dedicated to individuals enrolled in services. In addition, direct services are provided by CSP staff or in conjunction with staff from other funding sources.

Brown County has an internal CSP and also contracts with Villa Hope CSP in Green Bay.

Individuals seeking services must:

- Be residents of Brown County
- Have a chronic mental health that requires repeated acute treatment or prolonged periods of institutional care
- Exhibits persistent disability or impairment in major areas of community living
- Be enrolled in Medicaid
- Be deemed eligible via the state-approved functional screen

Services offered (but not limited to):

- Needs assessment
- Medication monitoring and management
- Daily living skills supports
- Assistance obtaining:

- Services to meet physical and dental health needs
- Needed legal services
- Needed transportation services
- Financial support and money management services
- Living accommodations

To Inquire Further or Make a Referral:

Contact Jamie Murphy, MSW, APSW, SAC at 920-391-4723.

Case Management Services Overview

People with needs related to mental health, substance use, aging or disabilities can qualify for case management services when they meet functional and financial eligibility requirements. Brown County Health & Human Services provides a number of programs for these case management services, and receives funding either through an allocation by the State of Wisconsin, or through billing of Medical Assistance (BadgerCare).

Case Management Service	General Description	Eligibility	Funding (Allocation, Billing, etc.)	Current Enrollment
Targeted Case Management (TCM)	Targeted Case Management services can be provided to children and adults who have a need for coordinated services due to a mental illness, substance use dependency, physical disability, developmental disability, aging, or a Severe Emotional Disturbance.	Functional requirements including validation of the condition.	Case management is billed to Medical Assistance. Services are billed separately by providers.	293
Community Support Program (CSP)	The Community Support Program (CSP) is for adults living with a serious and persistent mental illness. CSPs provide coordinated professional care and treatment in the community that includes a broad range of services to meet individual's unique personal needs, reduce symptoms, and promote recovery. CSPs are designed to be capable of providing services that can be tailored to the individual's needs at any given time, ranging from minimal to intensive, or a level that might otherwise require care in a hospital setting. ¹	Qualifying mental health diagnosis that imposes a disability in daily living and a risk of a continuing pattern of hospital or institutional care. Examples of a qualifying mental health diagnosis include Schizophrenia or Bi-Polar Disorder.	Allocation/Contract with DHS	BC = 19 Villa Hope = 48
Comprehensive Community Services (CCS)	Comprehensive Community Services (CCS) is a program for individuals of all ages who need ongoing services for a mental illness, substance use disorder, or a dual diagnosis beyond occasional outpatient	Qualifying mental health diagnosis and functional impairment in one more life	Service facilitation (case management) is billed as a service. Other	127

	care, but less than the intensive care provided in an inpatient setting. The individual works with a dedicated team of service providers to develop a treatment and recovery plan to meet the individual's unique needs and goals. The goal of this community-based approach is to promote better overall health and life satisfaction for the individual. ¹	domains.	services are billed separately.
Children's Long Term Support (CLTS)	The Children's Long-Term Support (CLTS) Waiver Program is a Home and Community-Based Service (HCBS) Waiver that provides Medicaid funding for children who have substantial limitations in their daily activities and need support to remain in their home or community. ¹	Eligible children include those with developmental disabilities, severe emotional disturbances, and physical disabilities.	Allocation/Contract with DHS 471

¹Information on program descriptions was obtained in whole or part from Wisconsin Department of Health Services websites.

Crisis Services are also provided under DHS 34, which provides support to individuals within the county that have crisis needs defined as follows:

"Crisis" means a situation caused by an individual's apparent mental disorder which results in a high level of stress or anxiety for the individual, persons providing care for the individual or the public which cannot be resolved by the available coping methods of the individual or by the efforts of those providing ordinary care or support for the individual. Eligible individuals are county residents or persons in the county. Services are billable to Medicaid if a client is eligible or has Medicaid coverage.

"Welcome to our support community"

We prioritize treatment of pregnant women and women with dependent children

Counselors provide substance abuse treatment in the following languages:

- English
- Spanish

And on-call interpreters provide translation in:

- Hmong & Some Other Languages



"We loved how you could come here for answers and never be judged—it's a safe, confidential, judgment-free zone!"

Come Share & Recover!



Substance abuse services offered by us:

- Intake, assessment, or referral
- Substance abuse treatment focusing on establishing and maintaining your recovery from substance abuse and on preventing relapse

We offer treatment services to individuals with:

- substance abuse issues
- both mental health concerns & substance abuse issues

Contact us at **920-391-4720**

3150 Gershwin Drive
Green Bay, WI 54311



Brown County Alcohol & Other Drug Abuse (AODA) Programming:

Primary Care Group
Continuing Care Group
Individual Counseling
Hispanic AODA Group
IDP Assessments
AODA Prevention

Primary Care Group

- 8 week Intensive Outpatient (IOP) group that meets 3 times per week for 1.5 hours each session.
- Meets Mondays, Wednesdays, & Thursdays in mornings or evenings
- Family Group is offered to provide education & support for family & those in relationships with clients

Continuing Care Group:

- Usually completed after Primary Care, for client with past AODA treatment & stability & sobriety already established
- 16-week Aftercare/Relapse Prevention, meets once weekly for 1.5 hours, in mornings or evenings

Spanish-Speaking AODA Group:

- 24-weekly sessions, meet for 1.5 hours each
- Both morning and late afternoon groups are available



Intoxicated Driver Program:

- If you are convicted of an Operating While Intoxicated (OWI) offense, court will order you to receive an alcohol and other drug assessment.
- If you are a resident of Brown County, please appear in person with a money order for \$275 to schedule an assessment.
- After completing the assessment, you will receive a driver safety plan.
- If that driver safety plan requires you to go through treatment, there are a number of agencies to choose from.
- If you don't have insurance, this and other agencies offer services for fees based on your income/ability to pay

AODA Prevention

The inappropriate use of alcohol and other drugs can have a powerful effect on the health of individuals, their families, & their communities. Brown County is committed to preventing misuse of alcohol and drug abuse by encouraging all residents to make healthy choices regarding the use of alcohol and drugs. Brown County receives funding through an AODA SAMHSA Prevention grant and actively collaborates with 2 Brown County AODA coalitions.



PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Interim Chief Tom Rolling – Ashwaubenon PS Interim Chief Randy Tews – Ashwaubenon PS
Director Chris Gabryszek – County Rescue Chief Alan Matzke – DePere Fire/Rescue
Chief Andrew Smith – Green Bay PD Chief David Litton – Green Bay Metro PD
Chief Kurt Minten – Lawrence PD Chief Eric Boulanger – Oneida PD
Chief Greg Deike – Wrightstown PD

Sheriff Todd Delain – BC Sheriff
Chief Derek Beiderwieden – DePere PD
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD
Chief Dave Jones – UW Green Bay PD

A regular meeting was held on **Tuesday, December 17, 2019** at Brown County Public Safety Communications (BCPSC) Building, located at 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Sheriff Delain at 10:03 a.m.

II. Roll Call

Present: Chief Alan Matzke
Chief Mark Hendzel
Commander Paul Ebel
Interim Chief Tom Rolling
Interim Chief Randy Tews
Director Chris Gabryszek
Sheriff Todd Delain
Chief David Litton
Assistant Chief Joel Maxam

Also Present: Cullen Peltier, Brown County Public Safety Director
Mandy Leonard, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

Motion made by Chief Matzke, seconded by Commander Ebel to approve the minutes of the September 24, 2019 meeting. Vote taken. MOTION CARRIED UNANIMOUSLY.

IV. Communications Center Update

Director Peltier provided a synopsis of the 2019 Brown County Public Safety Communications Annual Report and accomplishments. Communication center will be fully staffed after three new hires complete training. Turnover is high for employees with less than 2 years or employees whom fail to successfully complete training. There were no lean initiatives in 2019. In 2020, the lean initiative will be focused on the new TeleStaff scheduling software. All employee performance evaluations are complete for 2019. Admin is currently working to revise performance evaluations, with input from staff and Human Resources. The promotional process was improved. CAD project is ongoing. Comm center participated in active threat drills with local agencies. Staffing remains the same; increase in staff is not foreseeable due to budget constraints. Turnover remains around 15%, within industry average. The center had two retirees, along with one promotion that increased the turnover percentage. Center continues to see rising costs in computer

hardware/software and maintenance contracts. Overtime costs were up in 2019 but still under budget.

Director Peltier noted that Emergency Management is currently under the direction of Interim Director Lauri Maki and Coordinator Sam Martin. Lauri and Sam will be implementing new goals for 2020.

2019 Communication Center Highlights:

- Lifesaver program – recognizes calltakers for a life save through the efforts of CPR, etc.
- RapidSOS – enhanced caller location
- Cellular service switched to FirstNet
- Participated in active shooter exercises
- Completed the TIME Audit
- Working towards a joint PEER support team with other counties
- Moved IFERN to Scrays Hill
- Rental agreement with U.S. Postal Service for tower space
- Radio system upgrade
- Settlement with previous CAD vendor
- Working to create a Benevolent Association

V. CAD Update

Hardware will be installed by the end of 2019. Software will be installed the beginning of 2020. Training will begin in February, 2020. Plan is to go live in November, 2020.

VI. Standardization Operating Procedures Update

No updates

VII. Dispatch Users Group (DUG) Update

Recent topics discussed at DUG meetings include:

- Accident policy at main intersections – number of officers to send
- Comm center daily rosters to agencies
- Clarification on the dog bite policy
- Oneida has joined BCPSC radio system
 - o Director Peltier encouraged all agencies to have their radios tuned and firmware checked.
 - o Joe Massie will begin working on OTAP (Over the Air Programming)

VIII. Roundtable

Commander Ebel noted Green Bay Police Department's cookout on Friday, December 20.

Chief Hendzel elaborated on the radio firmware/tuning discussion. Interim Chief Rolling gave ideas/suggestions for the firmware/tuning updates, which were confirmed by Chief Matzke.

Chief Litton expressed his support for appointing Lauri Maki as the Emergency Management Director. He praised Lauri and his coordinator, Sam Martin, for their recent work. Chief Matzke also expressed his support for Lauri and Sam.

Ashwaubenon Public Safety is currently recruiting for a new chief.

Director Peltier thanked Chief Matzke and the DePere Fire Department for allowing the BCPSC supervisory staff meeting to be held at their facility. BCPSC may reach out to other agencies for additional opportunities for offsite meeting locations.

IX. Other Matters

No other matters

X. Next Meeting

Tuesday, March 17, 2020 at 10:00 a.m.

XI. Adjourn

Motion made by Interim Chief Tom Rolling, seconded by Chief Hendzel to adjourn at 10:30 a.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Chief Derek Biedervieden, Chair
Public Safety Advisory Board

Cullen Peltier, Director
Public Safety Communications

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, November 19, 2019 at 4:30 pm in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Vice Chair Ed Kozlowski, Duane Pierce, Joe Aulik, Joan Brusky, Jim Haskins, Louise Dahlke

EXCUSED: Kerry Metoxen, Ken Corry, Jerry Polus

1. Call Meeting to Order.

The meeting was called to order by Chair Erickson at 4:30 pm.

2. Approve/Modify Agenda.

Motion made by Joan Brusky, seconded by Jim Haskins to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Approve/Modify Minutes of October 15, 2019.

Motion made by Duane Pierce, seconded by Ed Koslowski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Invocation.

Jim Haskins gave the invocation at this time.

5. Update re: Honor Rewards Program.

CVSO Joe Aulik informed Register of Deeds Cheryl Berken contacted each of the participating business to see if they were still on board.

6. Discussion re: Veterans Day.

Haskins had a copy of the article that was in the *Press Gazette*. It was a good article and appeared online as well as in the printed paper. Koslowski thanked the group for all of their work on gathering the offers and Brusky thanked Koslowski for all of his work. Haskins noted he was at the VFW event and said some people wanted to have a printed copy of the area events and offers because they do not get the newspaper. Koslowski said most people have a phone and can access the information electronically. Aulik informed that if the article is received in time it can also be posted on their webpage and sent out to all of the veteran contacts in his database. Erickson added that the printout can be blown up and posted on poster board at the VFW and then people can take a picture of it on their phone for reference.

Haskins talked about the events and offers he took place in on Veterans Day. He also mentioned that the manager at Texas Roadhouse has expressed a number of times that he can do things to help out veterans.

Brusky feels the efforts of this subcommittee are very much appreciated by the veterans and she asked Koslowski how much work it is to get this all put together. Koslowski said he does everything electronically and also monitors other social media pages and adds offers and events as he sees them and he also researches the national websites of different companies to look for their offers. Brusky thanked Koslowski for all of his efforts.

Aulik informed the event at the Museum was well attended and it was nice that it was located there because the Vietnam Vets had their event at the same time at their memorial nearby.

7. Report from CVSO Joe Aulik.

Aulik reported that the recent Flight of Champions went off very smoothly with no issues. There was a good crowd on hand to welcome the flight back home and Pierce felt the crowd was larger this time than the last time. Erickson informed the event was so successful that a representative of the Packers has been invited to speak at the March NFL meeting to try to get more NFL teams involved in programs like that.

Aulik continued that his office continues to focus on marketing benefits and outreach. He noted that last month they were at \$1.4 million dollars in retro pay and now they are at \$1.7 million dollars. He feels this amount will likely rise to \$2 million dollars by the end of the year. The largest claim they had this year for retro pay was \$350,000. Aulik explained when someone goes in to the service, they are sound and whole and when they come out, they have to be returned to society the same way. If something happens during your time in the service that prevents you from being returned to society sound and whole, you are compensated for that. He also explained retro payments, retirement payments and other benefits. They handle unique benefits tied to unique individuals who have unique experiences and unique toxic exposures.

8. Report from Committee Members Present (Erickson, Brusky, Corry, Dahlke, Haskins, Koslowski, Metoxen, Pierce, Polus).

-Erickson informed there will not likely be much going on in December and suggested this subcommittee not meet again until January. This was agreeable to all so the next meeting will be held on January 21, 2020.

Erickson also read a message he received from Kerry Metoxen inviting everyone to his office on November 26 starting at 11:30 am for a wild game feast.

-Brusky informed her husband was on the Flight of Champions and it exceeded his expectations. He has been talking about it a lot and sharing pictures and was very pleased with the whole event and she thanked those that made it possible.

-Haskins informed he went to Veterans Appreciation Night at the Gamblers and said this year all the veterans sat together instead of being scattered all over. The attendance seemed to be down a bit but he enjoyed himself.

-Koslowski talked about the Flight of Champions and said Joe Aulik, Snake, Jerry Polus and his wife and Joan Brusky were all there to volunteer and Ken Corry was a guardian on the flight.

-Pierce informed a meat raffle will be held on December 7 at 2:00 pm at the Avenue Bar on Velp Avenue. On December 14 Rolling Thunder will be involved in Wreaths Across America. They will be placing wreaths

starting at Immaculate Conception Church on County E in Oneida at 11:00 am. They will then be going to the Freedom Moravian Cemetery.

9. Such Other Matters as Authorized by Law.

Erickson wished everyone a blessed Thanksgiving and a very nice Christmas as well as a Happy New Year.

10. Adjourn.

Motion made by Jim Haskins, seconded by Joan Brusky to adjourn at 5:03 pm. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Administrative Specialist